



Minimum EHP Recommendations/Requirements for Elevation, Mitigation Reconstruction, and Acquisition Projects

Elevation Project

1. A detailed SOW of the proposed project.
2. A ground disturbance map for each property outlining the maximum area of ground disturbance with total area in square feet and vertical depth in feet. Include the street address and the coordinates in **decimal degree** format for the project area and staging area. An example map has been attached.
3. Include clear, colored photographs of each project area. The photos need to be in dry conditions and labeled on the photos with any descriptors that may help discern the content (minimum of 4 photos, one for each side of the structure).
4. In the National Historic Preservation Act – Historic Buildings & Structures include information on when the houses constructed. Provide documentation.
5. A public notice will be required. We recommend filling out the attached draft and uploading it with your application. You do not need to publish it at this time.
6. A USGS 1:24,000 topographic map with each project location indicated.
7. FIRMette of each project location with the project area indicated.
8. Project Alternatives: What other actions have been explored for this problem?
 - a. Were other activities considered, different project types, different locations?

Mitigation Reconstruction Project

1. A detailed SOW of the proposed project.
2. Accurate latitude/longitude coordinate in **decimal degree** format of the exact location of the each of the structures to be considered.
3. A ground disturbance map outlining the maximum area of ground disturbance with total area in square feet and vertical depth in feet. Please only include the areas of actual ground disturbance, such as proposed demolition and mitigation of buildings. Include physical address and accurate coordinates in **decimal degree** format for all areas of ground disturbance and staging areas. An example map is attached.
4. Please provide clear colored photographs of the project area. The photos need to be in dry conditions and labeled on the photos with any descriptors that may help discern the content (minimum of 4 photos, one for each side of the structure).
5. When was the building/house constructed? Provide documentation.
6. Properties 50 years old or older that are going to be demolished are required to submit a Historic Structure Master File Form, location map and archival quality photographs of the property. Please download the form at <https://dos.myflorida.com/historical/preservation/master-site-file/documents-forms/> . The form and a guide are available at the “Resource Recording Forms” section. Please include copies in the application if the structures to be demolished are over 50 years old.
7. A USGS 1:24,000 topographic map with project area indicated.



8. A public notice will be required. We recommend filling out the attached draft and uploading it with your application. You do not need to publish it at this time.
9. Project Alternatives: What other actions have been explored for this problem?
 - a. Were other activities considered, different project types, different locations?

Acquisition Project

1. A detailed SOW of the proposed project.
2. Accurate latitude/longitude coordinate in **decimal degree** format of the exact location of the each of the structures to be considered.
3. A ground disturbance map outlining the maximum area of ground disturbance with total area in square feet and vertical depth in feet. Please only include the areas of actual ground disturbance, such as proposed demolition. Include physical address and accurate coordinates in **decimal degree** format for all areas of ground disturbance and staging areas. An example map is attached.
4. Include clear, colored photographs of the project area. The photos need to be in dry conditions and labeled on the photos with any descriptors that may help discern the content (minimum of 4 photos per address, one for each side of the structure).
5. In the National Historic Preservation Act – Historic Buildings & Structures include information on when the houses constructed. Provide documentation.
Properties 50 years old or older that are going to be demolished are required to submit a Historic Structure Master File Form, location map and archival quality photographs of the property. The form and a guide are available at the “Resource Recording Forms” section. Please include copies in the application if the structures to be demolished are over 50 years old. [Download the form here.](#)
6. A USGS 1:24,000 topographic map with project area indicated.
7. A public notice will be required. We recommend filling out the attached draft and uploading it with your application. You do not need to publish it at this time.
8. Project Alternatives: What other actions have been explored for this problem?
 - a. Were other activities considered, different project types, different locations?